

CIA HISTORICAL REVIEW PROGRAM
RELEASE AS SANITIZED

2003

COURIER

HQ-1306

PBISTORY
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AUG 24 1954

ATT: Chief, WH
Chief, RI
Chief of Station, Guatemala

PBISTORY Records, Report No. 2

REF: H99-A-1299

1. The first rough sort of the material on hand has been completed as described in the referenced despatch. Primary attention has been given to PGT and CNOG material in the secondary sorting of paper. However, new loads of material arrive from day to day, and local help is used to complete the rough sorting of these papers.

2. The secondary sorting of material is being done by Department, which is a geographical subdivision, comparable to the various States in the United States. Experience thus far has shown that the larger portion of the material will lend itself to this breakdown. Attachment one to this despatch is a copy of the case book which we have drawn up for the material on hand. Operational security demands that all our writings be kept in Spanish, which accounts for the forwarding of this case book in the Spanish language.

3. The central file set up at the present time consists of 3 analysts, 3 typists, 1 checker, 1 numbering clerk and 1 supervisor, whose ability to speak English has been of great help. The checker also doubles in filing and alphabetizing of cards. The index at the present time consists of approximately 2500 cards, but is growing rapidly. More personnel is being requested.

4. Today the additional burden of answering name check requests has been placed upon this section. By the end of this week, a new unit will be established, if new personnel can be acquired that soon. The local personnel is very cooperative and appears to be rapidly adapting to the system in spite of the newness of the operations and the language barrier.

5. The reproduction set-up is now in operation. It consists of one recordak and one autostat. We expect to have two additional autostats by the end of this week, and there is a strong possibility

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that a second camera will be made available to us. []
will forward individual reports covering that end of the operation.

6. Attachments two and three to this despatch are a copy of the identity card drawn for local use and a sample of the block stamp being used in the classification of documents. The English language draft of the identity card was forwarded in referenced despatch.

7. Since much of the material on hand consists of many copies of books and publications, I am having a complete set of Spanish language material set aside. This includes the works of STALIN, MARX, etc. If the Library is interested in these works, please advise me and I will have them forwarded by sea. They had previously been slated for destruction.

8. If additional personnel is made available, the contemplated sixty days should be sufficient to complete the task. However, no action has been arranged along organizational lines. It is still felt that a staff visit would be very beneficial. A total records briefing could be included as a part of that visit.

9. Thanks for notifying me of unsuccessful results. Best regards to []

Attachments:

- 1 - Case Book
- 2 - Identity Card
- 3 - Block Stamp

August 23, 1954

Distribution:

- 5 - Washington
- 1 - Wash- RI
- 3 - Files

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